



**PAYMENT INSTRUCTION FORM**

Bendahari  
Universiti Teknologi Malaysia

Saudara,

**STUDENT'S NAME** \_\_\_\_\_

**MATRIC / ISID NO.** \_\_\_\_\_ **YEAR/PROGRAM** \_\_\_\_\_

Pelajar diatas adalah dikehendaki menjelaskan pembayaran seperti berikut :-

*Students are required to pay on the following payment:-*

**(1) PENDAFTARAN KURSUS**

*COURSE REGISTRATION*

1.1 Bayaran denda lewat membuat Pendaftaran Kursus (RM100.00/kursus)  
*Penalty fee due to Late Course Registration (RM100.00/course)* - RM \_\_\_\_\_

1.2 Bayaran denda lewat membuat Pembetulan Pendaftaran Kursus (RM100.00/kursus)  
*Penalty fee due to Late Course Registration Amendment (RM100.00/course)*

*Insert course :* \_\_\_\_\_ - RM \_\_\_\_\_

*Delete course :* \_\_\_\_\_ - RM \_\_\_\_\_

*Change section :* \_\_\_\_\_ - RM \_\_\_\_\_

**(2) PERMOHONAN MEMBAIKI CPA (UG)**

*APPLICATION FOR UPGRADING CPA (UG)*

2.1 Kadar bayaran permohonan adalah RM75.00 bagi setiap kredit  
*Rate of application fee is RM75.00 / credit*

Kod dan nama matapelajaran i) \_\_\_\_\_ - \_\_\_\_\_ - RM \_\_\_\_\_

*Code and name of* ii) \_\_\_\_\_ - \_\_\_\_\_ - RM \_\_\_\_\_

*the repeating course* iii) \_\_\_\_\_ - \_\_\_\_\_ - RM \_\_\_\_\_

**(3) PERMOHONAN PENGANUGERAHAN DIPLOMA/IJAZAH**

*APPLICATION FOR CONFERMENT OF DIPLOMA/DEGREE*

3.1 Bayaran denda lewat/tidak layak mengemukakan Borang Permohonan Penganugerahan Diploma/Ijazah (RM50.00)

*Penalty fee due to late or non-eligible submission of Application Form Conferment of Diploma/Degree (RM50.00)* - RM \_\_\_\_\_

**JUMLAH : RM** \_\_\_\_\_

Harap dapat pihak saudara terima pembayarannya. Sila minta pelajar ini mengemukakan semula surat ini bersama-sama resit pembayaran ke Pejabat Fakulti.

*Please accept the payment. Please ask students to re-submit this letter along with payment receipt to the Faculty Office.*

b/p Dekan \_\_\_\_\_

Tarikh : \_\_\_\_\_

**UNTUK KEGUNAAN PEJABAT BENDAHARI**

Pelajar yang tersebut di atas telah menjelaskan bayaran sebanyak RM \_\_\_\_\_ dan nombor resitnya ialah \_\_\_\_\_

b/p Bendahari \_\_\_\_\_

Tarikh : \_\_\_\_\_